

# *Order for Optional Scoring Services*

## **SOUTH DAKOTA *Stanford Writing Assessment***

### **Spring 2008—Grades 5, 7 and 10**

**ALL Districts must complete the *Order for Optional Scoring Services (OSS)* form.**

Attach the completed OSS form to the *Master File Sheet* and return in Box 1 of your shipment of scorable student response booklets. Retain a photocopy for your records.

**District Name:** \_\_\_\_\_

#### **OPTIONAL SCORING SERVICES for the South Dakota *Stanford Writing Assessment*:**

☐ **YES—Mark this box if you are ordering optional HOLISTIC SCORING.**

Mark the Holistic Scoring services box below

☐ **NO— Mark this box if you are NOT ordering Holistic Scoring.**

No further information is required except the District name above.

#### **DISTRICT INFORMATION:**

( ) \_\_\_\_\_  
Phone Number

\_\_\_\_\_  
District Test Coordinator

\_\_\_\_\_  
Name of School District

\_\_\_\_\_  
Street Address (No P.O. Box Number Please)

\_\_\_\_\_  
City State Zip

#### **SEND INVOICE TO:**

\_\_\_\_\_  
Name of School District

\_\_\_\_\_  
Address

\_\_\_\_\_  
City State Zip

\_\_\_\_\_  
Purchase Order Number\*

\_\_\_\_\_  
Authorized Signature Date

☐ **Add Holistic Scoring - \$7.02 per student**

For Districts that wish to have their student response documents scored Holistically in addition to the Analytic scoring provided for the South Dakota *Stanford Writing Assessment* Program. **Cost will be assessed directly to the district.**

**Attach the completed OSS form to the *Master File Sheet* and place in Box 1 of your shipment of scorable materials. All scorable student response booklets for grades 5, 7, and 10 must be included in one shipment in order to prevent possible delays in processing.**  
**If you have any questions please contact the Scoring Hotline at (800) 328-5999.**

<b>For Scoring Center Use</b>	Receiving Number	Order Number		Date Received
	Testing Program	Est. N-Count	Edit Number	Cart Number